

## Job Description

# College Resident

*Prepare for a future of ministry through hands-on disciple-making experiences, character and leadership development, and theological training*

It is vitally important for there to be clear expectations and responsibilities for each person joining and continuing in residency staff. Below is a list of the top five expectations for college residents. These expectations are meant to coincide with the top ten expectations for all residents in all departments.<sup>1</sup> This does not mean that these are the only things that the resident will ever do, but it does show the priorities that are placed on these items.

## Top Five Expectations

- 1. Cultivate Relationships with College Students:** Each resident is expected to network with college students in order to cultivate genuine relationships with the intention of leading them towards Christ. For the resident, this means meeting new students on campus, taking students out to lunch or coffee, working from campus, and discipling/mentoring students when possible.
- 2. Coach, Train, & Disciple Student Leaders:** All residents will be required to coach a number of student leaders in order to help prepare them for ministry and multiplication. This means that the resident will need to spend time with each leader in order to shepherd and guide them appropriately. Residents will also take advantage of other platforms such as Leader Nights, Leader Retreat, Check-Ins and Group Coaching Meetings to help develop and equip student leaders for the work of ministry. If training materials are needed, residents will also be expected and required to create and develop those materials. Residents might also be responsible for leading various volunteer teams.
- 3. Plan, Prepare, & Lead Coastal College Events:** This includes, but is not limited to the following: (1) accomplish and submit all vision board task assignments at the appropriate times, (2) attend meetings to plan events and share vision boards, (3) prepare for events by running errands and accomplishing other administrative tasks, (4) lead during the duration of the event itself.
- 4. Lead Discipleship Course, Class, or Event:** Residents are expected to lead at least one Foundations of the Gospel class during either the fall semester, spring semester, or both semesters (depending on the need), or lead at least one other discipleship event (such as Two:Forty-Two Retreat). For residents leading a

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<sup>1</sup> See "Job Description (All Residency Staff)" for more details.

Foundations of the Gospel class, residents will need to prepare for each lecture by reviewing/studying the material and by communicating with their Senior Staff aid(s) (if one is provided). For residents leading a discipleship event, residents will need to communicate with all other leaders involved, finalize any administration work, and prepare necessary teaching materials.

- 5. Help Host Wednesday Night Gatherings:** This includes, but is not limited to the following: (1) helping set up and tear down equipment, (2) meeting a new student every night, and (3) communicating from the stage (this is done by giving announcements, welcomes, messages, commissions, etc.).

## Weekly Hours

The following is a list of weekly responsibilities and a range of hours needed for each one. Each resident will be expected to make their own ideal work week schedule that represents the hours graphically.

- Assist at Sunday Morning Gatherings (3-4hrs)
- Reliant/Support Raising (1-2hrs)
- Disciple-Making (6-8hrs)
- Ministry Emphasis (4-6hrs)
- Weekly Meetings (4-5hrs)
- Personal Development (2-3hrs)
- Midweek (5-6hrs)
- Seminary Training (8-10hrs)
- Misc Office Work (2-3hrs)
- **Total (35-47hrs)**

## Things You Can Do When Your Top Five is Complete

- 1. Host or Attend a College Community Group:** Residents have the option to consider hosting or attending a college community group one night as a guest. If the resident decides to host the group that night, perhaps the resident can cook them a meal at their house/apartment in order to help better establish relationships both within the group itself and with each student.
- 2. Host a College Social:** Residents are also encouraged to host college socials by either opening up their home/apartment or by inviting students to a specific location like the beach, a movie theater, restaurant, coffee shop, etc. Socials can be hosted for a specific community group, for a set of leaders, or just open to anyone (it really doesn't matter). Socials are primarily focused on building relationships and encouraging community. Residents who host socials for a community group can not only get to know more students within that group, but can also provide an environment for that group to deepen their community and relationships with one another.
- 3. Serve or Attend Other Coastal Ministries or Events:** The resident has the freedom to serve or attend other Coastal Community Church ministries or events as long as it does not interfere or impede with their work load. Such ministries/events could include: worship, camps, woman's/men's ministries, communicating in kid's ministry, etc.
- 4. Pursue Leadership Development Opportunities:** Residents are encouraged to seek out personal development opportunities in order to grow in specific areas of leadership. These opportunities can include: webinars, Elementum intensives and cohorts, SALT Company's Hitchhikers Conference, SBTC's Texas Roundup Conference, etc. Although each resident is encouraged to attend as many possible development opportunities as possible, it is important to note that financial assistance may not be provided for certain opportunities.

Another way a resident can pursue leadership development opportunities is by finding a book on a topic or concept of leadership and challenging themselves to read through the book in a week or two before their schedule gets busier.

- 5. Check the Minutes:** Residents who are done with specific assignments for the week, or who are just having a slow week, can also pull up the meeting minutes from the last Residency Staff Meeting in order to see what 90-day tasks or projects remain unfinished and attempt to accomplish them.

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